



EVENT MANAGEMENT AND SUPPLIES

Thompson Event Management and Supplies
P.O. Box 5046
Hamilton, ON. L8V 2L7

November 7, 2023

John Smith
1510 Main St W
Hamilton, ON L8S 1E3

Dear John Smith:

We hope this message finds you well. We are reaching out via this letter regarding funding for Ronald McDonald House Charities. This year has been our largest for local donations, meaning resources are more limited than they have been in previous years.

This year at Thompson, we have been able to assist many charities within the Hamilton region. We are more than happy to provide in-kind services to your organization, as we understand its importance to the community. While we highly admire the work done by Ronald McDonald House Charities, the \$5000 donation request for the 2024 fiscal year is outside of the available funds in our yearly budget.

We at Thompson aim to support as many local charities as possible every year. We would look forward to discussing alternative options we could potentially provide to you and your organization.

Sincerely,

Alexandra Roberts
Communications Advisor

Cc: communications dept of Ronald McDonald House Charities
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